**May 10, 2021**

Accreditation

* Expectation bar -> within Canada
* engineerscanada.ca
* Each province has regulatory board / APEGS, APEGA, PEO
* Manual online for questions
* Covers qualities of an engineer, fundamentals etc
* Data collection for accreditation purposes I/D/A, GA1-12

How can IDA be mapped better? How can we collect more info?

* Communication? Format? Dynamic info/reading?
* Gaps in info
* Make sure people are collecting/reporting info
* Keep simple, intuitive

What are the limitations of excel sheets? Can we go beyond?

* Grading is local, not standardized
* Curriculum mapping
* How to portray more useful info
* Front end focus
* Access restrictions - good/bad

**May 17, 2021**

* Email reminders - currently not helping, but notifications in general are helpful. Done manually by Gina
* Search function by course and GA?
* Privacy not major concern - accreditation and GA info publicly available
* OBA submissions are not limited to the one which is required and can be any GA the course teaches

**May 26, 2021**

* Landing page is good practice
* Login preferred, keep data in house
* GA/Accreditation basic info can be public
* Keep simple/conventional login styles
* Form tracking recommended - ie, you have x number of forms to submit left, all have been completed, etc
* Fill out form directly on-site
* Search by GA, positive feedback
* Preferred that logins don’t need to be specified “I’m an admin/prof” - can pull system roles from URcourses, etc?
* Potentially lifetime submission status? ie, have completed 83% of submitted forms, even showing previous forms that weren’t submitted (more for Gina’s info)
* Auto notifications or a button for Gina to prompt notifications greatly appreciated
* Sitemap B/D portrayed focus best
* Steer away from red/bold colours which perhaps do not give the right impression
* Interactive IDA map well received
* Whole program group overview is a nice touch to make Gina’s job easier, ie, completion % by PSE, SSE, ESE, etc
* Don’t overcomplicate for the sake of ‘modernization’ or ‘looking nice’; functionality is focus